City of Franklin Addendum No. 1 to

Purchasing Office Solicitation No.: 2017-005

1. Solicitation identified: This Addendum No. 1 applies to the following procurement:

   servicing public refuse collection containers located in downtown Franklin for a specified term of service

   Purchasing Office Solicitation No.: 2017-005

2. Solicitation release date: ~~**October 7, 2016**~~ **October 12, 2016**

3. Addendum No. 1 release date: **October 13, 2016**

4. Deadline for optional submittal in writing of questions seeking to revise or clarify any aspect of this procurement solicitation: ~~**October 13, 2016, 2:00 p.m. Central Time**~~ **October 20, 2016, 2:00 p.m. Central Time**

5. Bids submittal deadline and scheduled opening: ~~**October 18, 2016, 2:00 p.m. Central Time**~~ **October 26, 2016, 2:00 p.m. Central Time**

6. Tentative date of release of City's tabulation of bids received and notice of intent to award: ~~**October 20, 2016**~~ **October 27, 2016**

7. Tentative date of award: ~~**October 28, 2016**~~ **November 3, 2016**

8. Tentative effective date: ~~**October 31, 2016**~~ **November 7, 2016**

9. Addendum:

   In reference to the City of Franklin's October 12, 2016 Purchasing Office Solicitation No. 2017-005 for servicing public refuse collection containers located in downtown Franklin for a specified term of service, the City has determined that certain aspects of the solicitation need to be revised.

   The purpose of this Addendum No. 1 is: (1) to announce the City's determination to revise the Instructions for Bidders and the Specifications; and (2) to release the two documents as revised to date.

   The following four separate documents are being released with this Addendum No. 1 and are accessible at the Purchasing Office or upon electronic request made to purchasing@franklintn.gov (please reference the Purchasing Office solicitation number listed above):

- One document presents the Instructions for Bidders as revised to date with all revisions from the Instructions for Bidders as originally released marked (the file name of this version is "2017-005 Instructions for Bidders, revised per Addendum No. 1, changes MARKED"). This version is provided merely for the convenience of the bidder interested in knowing exactly what changes have been made to the Instructions for Bidders as originally released.
- One document presents the Instructions for Bidders as revised to date with all revisions from the Instructions for Bidders as originally released unmarked (the file name of this version is "2017-005 Instructions for Bidders, revised per Addendum No. 1, CLEAN"). This version is provided as a substitute for the Instructions for Bidders as originally released.
- One document presents the Specifications as revised to date with all revisions from the Specifications as originally released marked (the file name of this version is "2017-005 Specifications, revised per Addendum No. 1, changes MARKED"). This version is provided merely for the convenience of the bidder interested in knowing exactly what changes have been made to the Specifications as originally released, and should not be included in the bid submittal.
- One document presents the Specifications as revised to date with all revisions from the Specifications as originally released unmarked (the file name of this version is "2017-005 Specifications, revised per Addendum No. 1, CLEAN"). This version is provided as a substitute for the Specifications as originally released and shall be marked by the bidder as to compliance therewith as per the instructions therein and submitted with their bid for this procurement.

10. Bidders to use revised Specifications: Bidders shall indicate compliance with or the need to take an exception to the Specifications as revised to date by so marking the "CLEAN" version of the revised Specifications as per the instructions therein instead of those Specifications issued originally. Bidders shall submit the "CLEAN" version of the revised Specifications, marked as per the instructions therein, along with all other documents required for a complete bid submittal.

11. Submittal deadline and scheduled bid opening: Please note that the submittal deadline and scheduled opening of all bids received is:

October 26, 2016, 2:00 p.m. Central Time

12. Acknowledge receipt of Addendum: Bidders shall acknowledge receipt of this addendum on the Bid Submittal Form in the space to the right of the text on that form that reads, "Receipt acknowledged of any and all issued addenda to this solicitation."

13. Questions, requests for clarifications, and requests to revise the procurement solicitation; addenda: To ask questions, to request clarifications about any aspect of this procurement solicitation, or to request revisions to the procurement solicitation prior to the deadline for optional submittal in writing of questions seeking to revise or clarify any aspect of the procurement solicitation, please contact:

    City of Franklin Purchasing Office
    Franklin City Hall, Suite 107
    109 3rd Ave. South
    Franklin, TN 37064
    purchasing@franklintn.gov
    Tel: 615/550-6692
    Fax: 615/550-0079

    Depending upon the inquiry, the City may request that the question, request for clarification, or request for revision be submitted in writing, whereupon the City may choose to announce the inquiry and the City's response thereto.

14. Communication with City during procurement phase: Any questions about either the content of or the procurement process pertaining to this procurement solicitation should be addressed as described above. Until the procurement award has been made, vendors shall not communicate about either the content of or the procurement process pertaining to this procurement solicitation with any official, employee or other representative of the City except through the City's Purchasing Office. The City reserves the right to disqualify any vendor that initiates unauthorized communication with the City during the procurement phase.